



ENVIRONMENTAL SMALL GRANTS

Guidelines for Applicants

Application Deadline: 15 October 2006

The Just Environment Charitable Trust invites proposals from eligible grassroots organizations working in India to apply for Environmental Small Grants under the Environmental Equity and Justice Partnership initiative.

ABOUT ENVIRONMENTAL SMALL GRANTS

The Environmental Small Grants allows Environmental Equity and Justice Partnership program to assist worthy grassroots organizations engaged in environmental work through support of small projects that are of special importance to those applicants and their communities. The focus is on supporting organizations that identify and work on the root causes of problems and that approach issues with a commitment to long-term change. The programs should have a clear agenda for change and a strategic plan for achieving the organization's goals.

The support would be limited to a maximum of **Rs. 2,50,000**.

WHO CAN APPLY

The Environmental Small Grants is open to registered civil society organizations in India. To be eligible, the applicant should have an average organisational budget not exceeding Rs. 25 Lacs over the last three years and should have the requisite approval under the Foreign Contribution (Regulation) Act (FCRA), 1976.

The Environmental Equity and Justice Partnership has limited funds and cannot offer funding to all the groups that meet the above criteria. The priority is therefore given to groups that:

- Are new and emerging but possess a great potential to strengthen the environmental movement in their areas/communities;
- Are working on challenging issues that are yet critical to the realization of environment justice;
- Are geographically located in a region that has limited access to funding resources;
- Actively seek to include the perspectives of those served by or benefiting from its activities.
- Are planning to take up activities that would be significantly enhanced by small grants.

KINDS OF PROJECTS SUPPORTED

EEJP is looking for projects that are action-oriented; builds public involvement and support; are strategic; focuses on root causes; accomplishes specific goals and objectives; and takes place in communities.

Please note that, EEJP is designed to support small projects, not to contribute small amounts for much larger budgets. Therefore, EEJP is not inviting requests for projects that require significantly more money than the amount requested for the grant. This program is also not intended to provide partial support for ongoing activities that will not change in any significant way.

In terms of specific activities, EEJP cannot support formal academic training programs, operational projects, ongoing institutional core support (such as equipment), study programs, individuals applying on their own behalf, profit making activities, or non-legal entities.

The EEJP will consider only one proposal from an organization at any given time.



HOW TO APPLY

The proposal for Environmental Small Grants may be submitted by e-mail, courier, or post (Applications sent by Fax will not be accepted) not later than **15 October 2006**. As far as possible, enclose the soft copies of the application (in Floppy or CD).

Before submitting the request, applicants should determine that the organization and type of project envisioned is eligible for consideration under the program and contribute to the attainment of environmental equity and justice.

The decisions on Environmental Small Grants are made only once a year. The procedure for reviewing small grants is relatively simple. The EEJP team reviews proposals that are found complete and eligible for funding, and submits the short listed applications to the EEJP Board for final action.

Environmental Equity and Justice Partnership gives prompt consideration to all proposals. The review may take up to three months to complete. The applicants shall be notified of the decision as soon as the decision is taken.

Because of the large number of submissions, it may not be possible for applicants to discuss potential or pending proposals with EEJP staff, nor will the staff be able to discuss reasons why a request was not funded.

APPLICATION FORMAT

Please follow the prescribed format (downloadable from the website at www.eejp.org) and provide detailed yet concise responses. Applications should be neatly typed. Incomplete applications will not be considered. The information provided in the Application is what the EEJP Board will see in evaluating the proposal. Please make certain each answer is complete and accurate before submitting the application. Limit the size to not more than 10 pages.

The following documents must accompany your application:

- 1) Certificate of Registration;
- 2) FCRA certificate;
- 3) Audited statement of accounts for last 3 years; and
- 4) Latest annual report.

Please DO NOT send any other document like brochures, publications, etc. along with the application.

WHERE TO SEND YOUR COMPLETED APPLICATION:

Applications together with supporting documents should be forwarded to:

The Coordinator
ENVIRONMENTAL SMALL GRANTS
Environmental Equity and Justice Partnership (EEJP)
H 2 (Ground Floor), Jungpura Extension;
New Delhi 110014

or E-mail at: grants@eejp.org

For further information on Environmental Equity and Justice Partnership, please contact eejp@eejp.org or visit www.eejp.org.

Thanks for your interest in Environmental Small Grants of EEJP!!!